

130 Robin Hill Road, Suite 100
Goleta, CA 93117

Phone: (877) 568-2940
Fax: (805) 695-2755
Website: www.sbcers.org

Gregory E. Levin, CPA
Chief Executive Officer

BOARD OF RETIREMENT
Chair-Michael Vidal
Vice Chair-Steve Lavagnino
Secretary-Michael Daly
Trent Benedetti
Zandra Cholmondeley
Harry E. Hagen
Laurie Lee
Ted Sten
Paul Uhl

Alternates
Gary Blair
Frederick Tan

**December 12, 2023 Board of Retirement
Real Property Management Committee Meeting**
SBCERS Board Room, 130 Robin Hill Road, Goleta, CA 93117

The Santa Barbara County Employees' Retirement System is committed to:

- *fulfilling its fiduciary responsibility by providing the highest quality of service to all members and plan sponsors; and*
 - *protecting promised benefits through prudent investing; and*
 - *ensuring reasonable expenses of administration.*

If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

- Attend the physical meeting site:** Those desiring to speak on any matter must complete and deliver a completed public comment form to the Clerk of the Board. The form is available at the conference room entrance prior to the meeting.
- Read comment into the record at the meeting:** Submit your comment to the Clerk of the Board via email prior to the close of an agenda item at clerkoftheboard@sbcers.org. Please state in your email that you would like your statement "read into the record." Every effort will be made to read your comment. Comments received after an agenda item will be placed into record and distributed appropriately.
- By Zoom or Phone:** If you would like to make a comment via Zoom or phone, please email clerkoftheboard@sbcers.org with your name and which item you would like to speak on. Matters not listed on the agenda may be addressed at the public comment period.

Disability Access

The SBCERS Board Room is located on the ground floor of 130 Robin Hill Road, Goleta, CA 93117. The Board Room is wheelchair accessible. Accessible public parking is available at the building.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Retirement by 4:00 p.m. on Friday before the Board meeting. For information about these services please contact the Clerk of the Board of Retirement by emailing clerkoftheboard@sbcers.org or calling 1-877-568-2940.

Agenda

Times shown are for informational purposes only and are subject to change. Additionally, items are sometimes taken out of order as the meeting progresses in order to avoid downtime, and manage around time-certain items.

Roll Call at 9:30 a.m.

9:30 AM

Pledge of Allegiance.

Public Comment

Receive Public Comment.

Minutes

Approve Minutes of the October 24, 2023 Real Property Management Committee Special Meeting.

1. 130 Robin Hill Rd Building Management Update

9:35 AM

Presenters: Westerley Real Estate Group

Presentation by Amy Devers and Kristie Chapman of Westerley Real Estate Group regarding 130 Robin Hill Road property.

DISCUSSION

RECOMMENDATION: Receive and file updated financial review and property management items presented by Amy Devers and Kristie Chapman of Westerley Real Estate Group regarding the 130 Robin Hill Road property and provide direction to staff for further action, if any.

2. Potential Project/Cost Manager for Robin Hill Rd Buildout

9:50 AM

Presenters: Dan Underwood, Greg Levin

Presentation from Greg Levin on Dan Underwood from Underwood Management Resources, Inc. as a potential project/cost manager for the construction.

DISCUSSION

RECOMMENDATION: Receive and file presentation from Greg Levin on Dan Underwood from Underwood Management Resources, Inc. as a potential project/cost manager for the construction buildout of the 1st and 2nd floor of Robin Hill Road and provide direction to staff for further action.

3. Plan Proposal and Status of Tenant Improvements

10:05 AM

Presenters: Paul Poirier, Architect

Presentation from Paul Poirier, of Paul Poirier + Associates Architects, on plan proposals and progress for tenant improvements of the 1st and 2nd floor offices.

DISCUSSION

RECOMENDATION: Receive and file presentation from Paul Poirier, of Paul Poirier + Associates Architects, on plan proposals and progress for tenant improvements of the 1st and 2nd floor offices and provide direction to staff for further action.

Meeting adjourns.

10:25 AM